



रामलाल आनंद कॉलेज

दिल्ली विश्वविद्यालय

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04/07/2024

Invitation for Expression of Interest (EOI) for appointment of a consultant for Installation of Air Conditioning Units in the classrooms at R L A College, University of Delhi

DATE: 04/07/2024

Introduction:

The Ram Lal Anand College (University of Delhi), located at 5, Benito Juarez Road, New Delhi, is committed to providing a conducive learning environment for its students and intends to install air conditioning units in its classrooms. This initiative aims to enhance the comfort and productivity of both students and faculty members during academic sessions. To facilitate this process efficiently, the college invites Expression of Interest (EOI) from prospective consultants or agencies experienced in the installation of air conditioning systems for educational institutions.

Scope of Work:

- 1. Feasibility Study:** Prospective consultants are required to conduct a comprehensive feasibility study. This study should include:
 - Evaluation of the type and capacity of air conditioning units suitable for classrooms (totalling 36) environments.
 - Analysis of existing infrastructure and electrical systems to determine compatibility with air conditioning installation.
 - Identification of safety mechanisms and measures necessary to ensure the installation meets all regulatory standards and enhances the safety of the premises.
- 2. Cost Analysis:** Consultants must provide a detailed cost breakdown for the entire project, including:
 - Costs associated with the purchase of air conditioning units and necessary accessories.
 - Installation charges, including labour costs.
 - Costs for any modifications required to the electrical systems or building structures.
 - Operational and maintenance costs over a defined period, if applicable.
- 3. After award of the consultancy:**
 - Preparation of BOQ and tender documents
 - Assistance in prequalification of tenders and selection of vendors
 - Periodic supervision of the vendor's work

4. Timeline:

- A proposed timeline outlining the stages of the project, from initial assessment to completion of installation.
- Estimated time required for procurement of materials and equipment.
- Installation schedule, including testing and commissioning phases.

5. Technical Specifications:

- Detailed specifications of the air conditioning units proposed for installation.
- Specifications of any additional equipment or structures necessary for the proper functioning of the air conditioning systems.

6. Site Visit

Prospective consultants or agencies are advised to visit the R L A College premises to familiarize themselves with the site and its specific requirements before preparing their Expression of Interest (EOI). The site visit will provide valuable insights into the layout of classrooms, existing infrastructure, and other relevant factors that may influence the design and implementation of the air conditioning systems.

7. Consultancy Charges

The appointed consultant or agency will be responsible for the execution of the entire project from start to finish. This includes all phases of the project as outlined in the scope of work, from initial feasibility study to final installation and commissioning. The consultancy charges should be included in the financial proposal and must cover all aspects of the consultancy services provided.

8. Submission Guidelines

Interested consultants or agencies are requested to submit their EOIs in the following format:

I. Company Profile:

- Overview of the consultant's or agency's experience in similar projects, particularly in educational institutions.
- Details of past projects, including references if possible.

II. Methodology:

- Proposed approaches and methodology for conducting the feasibility study.
- Approach to addressing the specific requirements outlined in the scope of work.

III. Financial Proposal:

- Comprehensive cost proposal covering all aspects of the project.
- Breakdown of costs, including a clear delineation of costs for materials, labour, and any other relevant expenses.

IV. Timeline:

Proposed schedule of activities, including key milestones and deliverables.

V. Compliance:

Confirmation of compliance with all regulatory requirements and safety standards applicable to air conditioning installations in educational institutions.

9. Submission Deadline:

The interested parties need to submit their EOIs by 15/07/24. The EOI may be submitted via Email addressed to the "Principal, RLA College" on email address rlac.du@gmail.com or physically in a sealed envelope clearly mentioning "EOI for Consultancy for Installation of ACs in the Classrooms" on the Physical Address- "Principal, Ram Lal Anand College, 5, Benito Juarez Road, New Delhi-110021"

10. Evaluation Process:

Upon receipt of EOIs, the college will evaluate submissions based on the following criteria:

- Experience and qualifications of the consultant or agency in similar projects.
- Methodology proposed for conducting the feasibility study.
- Cost-effectiveness and clarity of the financial proposal.
- Compliance with technical specifications and safety standards.
- Proposed timeline and feasibility of project completion.

11. Contact Information:

For any queries related to this EOI invitation or the project requirements, please contact Convener, Infrastructure Committee, Dr Rajesh Sachdev on his mobile Number 9911824474.

Note:

Ram Lal Anand College reserves the right to accept or reject any or all EOIs without assigning any reason thereof. Submission of an EOI does not entitle the auditor to any claim against the college.

Conclusion:

The College looks forward to receiving comprehensive EOIs from competent consultants or agencies capable of suggesting high-quality air conditioning installations. This initiative underscores our commitment to providing an optimal learning environment for our students and faculty members. We encourage interested parties to visit the college and familiarize themselves with the site before preparing their EOIs in accordance with the guidelines outlined above.


(PRINCIPAL)